

# RLT

Rachelle Lewis Talent, Inc  
Global VFX & Animation Staffing  
Creative/Technical/Production/Executive  
[rachelelewis.com](http://rachelelewis.com)

**Position: SENIOR SYSTEMS ADMINISTRATOR**

**Contract: ASAP – FULL-TIME/PERMANENT**

**Contact: [talent@rachelelewis.com](mailto:talent@rachelelewis.com)**

RLT is looking for a Senior Systems Administrator to join a cutting edge, high-end VR company in Los Angeles. This is a growing facility and great work environment with industry vets/professionals. VR projects are diverse and high-profile.

This Role starts ASAP and is a full-time, permanent position with excellent benefits and compensation.

#### **RESPONSIBILITIES:**

- Manage network servers, technology tools, software, hardware, peripherals, and other applications used by production teams and integrated into various experiences.
- Set up accounts and workstations
- Monitor performance and maintain systems according to requirements
- Troubleshoot issues and outages
- Ensure security through access controls, backups and firewalls
- Upgrade systems with new releases and models
- Develop expertise to train staff on new technologies
- Build an internal wiki with technical documentation, manuals and IT policies
- Provide consultative expert advice to operations staff on applications implementation, updates, and changes.
- Identify our requirements for hardware and applications and design and implement the proper solution within company guidelines.
- Independently identify, analyze, and resolve a variety of technical issues/problems affecting hardware, software and peripherals.
- Identify and evaluate recurring issues/problems and implement and/or recommend a solution.
- Administer various Windows, Mac OS, and Linux desktops, providing Windows and Linux software support as needed.
- Work with TCP/IP based networking products and various hardware and software inventories.
- Assist with managing hardware, application and systems inventories and acquisition.

#### **QUALIFICATIONS:**

- BSc/Ba in Information Technology, Computer Science or a related discipline; professional certification (e.g. Microsoft Certified Systems Administrator (MCSA)) is a plus.
- 5+ years' experience in enterprise computer room administration.

- Experience working with common scale-out/high performance storage systems, such as Isilon, Qumulo, NetApp
- Experience working with virtual computing environments, such as VMware, RHEV, Kubernetes, Docker, etc
- Understanding of computer room system design, installation, configuration, administration, troubleshooting, monitoring, and security procedures.
- Familiarity with common backup technologies and products, such as NetBackup and Bareos, Quantum, LTO.
- Strong understanding of network technology and communication principles
- Familiarity with common systems tools and protocols (e.g. SNMP, OpenView, Nagios, iperf, Zabbix)
- Ability to create scripts in Python, Perl or other language.
- Excellent documentation and problem solving skills.
- Ability to work calmly in pressure situations and manage multiple ongoing projects.
- Detail-oriented but with ability to understanding larger ramifications of various IT solutions.
- Ability to work flexible hours which may include working weekends or off-hours.

**To expedite the process, please submit resume to [talent@rachelelewis.com](mailto:talent@rachelelewis.com).**

**If you fit the criteria needed for this position, we will email you with more information and schedule a call.**

**This work needs to be done in-house, so no remote opportunities.**

**AT THIS TIME THIS CLIENT DOES NOT HAVE THE CAPACITY TO HIRE ANYONE WHO DOES NOT ALREADY HAVE LEGAL RIGHT TO WORK IN THE US.**

*Thank you.*